



**COMMITTEE FOR PURCHASE FROM
PEOPLE WHO ARE BLIND OR SEVERELY DISABLED**

July 15, 2003

703-603-7740
FAX 703-603-0655

Jefferson Plaza 2, Suite 10800
1421 Jefferson Davis Highway
Arlington, Virginia 22202-3259

Mr. Steve Woodall
President
Reliant Business Products
5757 Ranchester, #1400
Houston, TX 77036

Dear Mr. Woodall:

At the outset, I would like to thank Reliant Business Products for your interest in partnering with the Javits-Wagner-O'Day (JWOD) Program through Governet. We have received your signed agreement to uphold the criteria for becoming and maintaining JWOD authorization, which includes ensuring that JWOD supplies will be provided to Federal customers whenever there is a JWOD product meeting their needs. As a result, **we are pleased to authorize you as a JWOD distributor for office products.**

This authorization is granted as a result of your participation in the Governet GSA 7511A Schedule #GS-14F-0177D and will remain in effect for **one year** and applies only to JWOD office products available from an approved wholesaler. After the first year, it may be renewable at the discretion of Reliant Business Products the JWOD Program. In the event your firm is no longer a participant in the Governet Schedule, your JWOD authorization will be suspended. As the JWOD Program's distributor initiatives continue to develop, we may advise you of some modifications in the expectations for JWOD distributors. In such an event, the JWOD Program would provide you with adequate notice (at least 30 days) if any changes are expected on your part.

The Committee appreciates your interest in and support for the JWOD Program and looks forward to a productive relationship that will benefit Federal employees and people who are blind or have other severe disabilities.

Sincerely,

A handwritten signature in blue ink that reads "Kimberly M. Zeich".

Kimberly M. Zeich
Director, JWOD Business Development

Cc: Shawn Spengler, NIB
Shane Kanady, NISH
Sheila Czajka, United Stationers
Dick Nichols, S.P. Richards
Mike Tucker, Governet

